

Rayat Shikshan Sanstha's
KARMAVEER BHAURAO PATIL COLLEGE, VASHI
(AUTONOMOUS)

Sector 15-A, Vashi, Navi Mumbai - 400 703. (Maharashtra)

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FOUNDER : Padmabhushan Dr. Karmaveer Bhaurao Patil, D. Litt.

Ref. No.: 11/2023-24/57

Date : 06/10/2023

To
Prof. Dr. Pradeep Kamthekar,
Offg. Finance and Accounts Officer,
University of Mumbai,
Fort. Mumbai,
Maharashtra, India, Pin code - 400032.

Dear Sir,

We are pleased to invite you to the meeting of Finance Committee that has been organized on 12th April 2023 at 09.30 a.m. I request you to kindly make it convenient to attend the same. Your valuable suggestions will certainly help us.

Agenda:

1. Welcome.
2. Reading of minutes of meeting conducted on 8th October 2022.
3. Reading of Action taken Report with respect to meeting conducted on 8th October 2022.
4. Approval of Fee Structure for Skill based certificate Courses.
5. Approval of revised charges for administrative facilities to the students.
6. Presentation and approval of Budget for UGC -Special grant for autonomous colleges for the year 2023-24.
7. Presentation and approval of revised fee structure for UG & PG programs as per NEP 2020 guidelines.
8. Any other subject with the permission of Chairperson.

Thanking you,


Prof. Dr. Shubhada Nayak

PRINCIPAL
KARMAVEER BHAURAO PATIL COLLEGE
VASHI, NAVI MUMBAI - 400 703.



Estd. : July 1979

I/C Principal

Dr. Shubhada Nayak

**NAAC GRADE 'A+'
CGPA 3.53**

(SINCE 2017)

**DBT-STAR STATUS
GOVERNMENT OF INDIA**

(SINCE 2019)

**MHRD - RUSA GRANT
GOVERNMENT OF INDIA**

(SINCE 2019)

**DST-FIST SCHEME
GOVERNMENT OF INDIA**

(SINCE 2013)

**BEST COLLEGE AWARD
UNIVERSITY OF MUMBAI**

(2013-14)

**ISO 9001:2015
INTERNATIONAL
ACCREDITATION FORUM**

(SINCE 2017)





Rayat Shikshan Sanstha's

KARMAVEER BHAURAO PATIL COLLEGE, VASHI

FINANACE COMMITTEE MEETING 2022-23

Second meeting of the Finance Committee for the academic year 2022-23 was called to order on 12th April, 2023 at 09.30 a.m. by meeting chairperson I/C Prin. Dr. Shubhada Nayak.

Members present:

Sr. No.	Name	Designation	Position	Signature
1.	Dr. Shubhada Nayak	I/C Principal	Chairman	
2.	Prin. Dr. Shivling Menkudale	Joint Secretary[HE], Rayat Shikshan Sanstha, Satara. (Governing Body Nominee)	Member	
3.	Dr. (CA) Pradeep D. Kamthekar	Finance & Accounts officer, University of Mumbai (Vice Chancellor's Nominee)	Member	
4.	Mr. C.D. Bhosale	Vice- Principal (Senior most teacher)	Member	
5.	Mr. Sakharam Krishna Pote	Office Superintendent (Principal's Nominee)	Member Secretary	



Rayat Shikshan Sanstha's

KARMAVEER BHAURAO PATIL COLLEGE, VASHI

FINANCE COMMITTEE MEETING 2022-23

MINUTES OF THE MEETING

Second meeting of the Finance Committee for the academic year 2022-23 was called to order on 12th April, 2023 at 09.30 a.m. by meeting chairperson I/C Prin. Dr. Shubhada Nayak.

This meeting was conducted in the hybrid mode was attended by the following members:

Sr. No.	Name	Designation	Position
1.	Prof. Shubhada Nayak	I/C Principal	Chairman
2.	Prin. Dr. Shivling Menkudale	Auditor, Rayat Shikshan Sanstha, Satara. (Governing Body Nominee)	Member
3.	Prof. (CA) Pradeep D. Kamthekar	Finance & Accounts officer, University of Mumbai (Vice Chancellor's Nominee)	Member
4.	Mr. C.D. Bhosale	Vice- Principal & Finance office (Senior most teacher)	Member
5.	Mr. Sakharam Krishna Pote	Office Superintendent (Principal's Nominee)	Member Secretary

Agenda:

1. Welcome.
2. Reading of minutes of meeting conducted on 8th October 2022.
3. Reading of Action taken Report with respect to meeting conducted on 8th October 2022.
4. Approval of Fee Structure for Value Added certificate Courses.
5. Approval of revised charges for administrative facilities to the students.
6. Presentation and approval Budget for UGC -Special grant for autonomous colleges for the year 2023-24.
7. Presentation and approval of revised fee structure for UG program structure as per NEP 2020 guidelines.

8. Presentation and approval of Audited Financial Statement for the year 2021-22
9. Presentation and approval of Budget copy for the year 2023-24
10. Any other subject with the permission of Chairperson.

On behalf of Rayat Shikshan Sanstha's Karmaveer Bhaurao Patil College Vashi, Mr. C.D. Bhosale extended welcome to Prof. Dr. Pradeep Kamthekar, Finance and Accounts Officer, University of Mumbai, Dr. Shivling Menkudale, Auditor, Rayat Shikshan Sanstha, Satara and other members.

Business:

Motion 1[from Mr. C.D. Bhosale]: Reading of minutes of meeting conducted on 8th October 2022.

Description: Mr. C.D. Bhosale read the minutes of meeting conducted on 8th October 2022.

Vote: All in favor.

Resolved: **Motion carried.**

Minutes of the meeting conducted on 8th October 2022 was approved.

Motion 2[from Mr. C.D. Bhosale]: Reading of Action taken Report with respect to meeting conducted on 8th October 2022.

Description: Mr. C.D. Bhosale read the minutes and action taken report of meeting conducted on 8th October 2022.

Vote: All in favor. Resolved

Motion carried.

Action taken report of the meeting conducted on 8th October 2022 was approved.

Motion 3: Approval of Fee Structure of Value-Added Certificate Courses.

Description: Mr. C.D. Bhosale presented the table of value-added certificate courses showing name of the course, duration and fees which college decided to conduct in the academic year 2023-24.

Rayat Shikshan Sanstha's

Karmaveer Bhaurao Patil College, Vashi (Autonomous)

Value Added Certificate Courses offered by Various departments and Committee for the academic year 2023-24

Sr. No	Name of the Course	Course Fee	Duration	Name of the Department
1	Stock market and investment management	2000	30 Hour	Economics
2	Spoken English	2000	30 Hour	English
3	Memory Techniques and Study Methods	2000	30 Hour	
4	Psychological First Aid	2000	30 Hour	Psychology
5	Work Related Soft Skills	2000	30 Hour	
6	Working with Children with Special Needs	2000	30 Hour	
7	Financial Planning and Wealth Management	2000	40 Hour	BAF
8	Programing in Banking Finance and Insurance	1000	40 Hour	
9	Soft Skill	2000	30 Hour	BBI
10	Mutual Funds	2000	30 Hour	
11	Business Presentation	3000	30 Hour	BMS
12	Foreign Language	3000	30 Hour	
13	Business Presentation	2500	30 Hour	
14	Academic and Research Report Writing	2000	30 Hour	
15	Project Management	2000	30 Hour	
16	Latex for Everyone	2000	35 Hour	Mathematics
17	Microsoft Excel and Advance Excel	1500	30 Hour	
18	Campus to Corporate	3000	30 Hour	Microbiology
19	Advance Instrumentation	3000	30 Hour	

20	Bioinstrumentation Techniques	3000	30 Hour	
21	Basic Hematology Techniques	3000	30 Hour	
22	Molecular biological techniques	3000	30 Hour	
23	Quality control and quality assurance	3000	30 Hour	Chemistry
24	Green Chemistry	2000	30 Hour	
25	Dairy Sciences ore	2000	30 Hour	
26	Forensic Sciences	2500	30 Hour	
27	Soil -water Testing and Analysis	2000	30 Hour	
28	Soap and detergent	2000	30 Hour	
29	Application Based Python	2000	30 Hour	
30	Wordpress and drupal for website development	2000	30 Hour	
31	Mobile Application Development	2000	30 Hour	
32	Data Analysis and Visualization	2000	30 Hour	
33	Geographical Information System	1500	30 Hour	Geography
34	Geo Informatics	1500	30 Hour	
35	Advanced surveying	1500	30 Hour	
36	Advance Excel	3000	30 Hour	Commerce
37	Tally	4000	30 Hour	
38	Goods and Service Tax	2000	30 Hour	Commerce
39	Retail Management	2000	30 Hour	
40	Import & Export Documentation	2000	30 Hour	
41	Visual Basic Applications	2000	30 Hour	

42	Soft Skill	2000	30 Hour	BBI
43	Mutual Funds	2000	30 Hour	
44	Laboratory Instruments and measurement techniques	2000	30 Hour	Physics
45	SQL Developing	2000	30 Hour	
46	Microprocessor 8085: Architecture and assembly language	2000	30 Hour	
47	Testing of Electrical and Electronic components and making simple	2000	30 Hour	
48	Solar energy and its conversion	2000	30 Hour	
49	Food Adulteration and Safety	2000	30 Hour	Biotechnology
50	Food Science and Nutrition	2000	30 Hour	
51	Biosensors, Bioelectronics and its applications	2000	30 Hour	
52	Biostatistical tools in life science	2000	30 Hour	
53	Bioinstrumentation Techniques	3000	30 Hour	Bioanalytical Sciences
54	Phytochemical Extraction and isolation	3000	30 Hour	
55	Analysis with HPLC	3000	30 Hour	
56	Analysis with UV-Visible Spectroscopy	3000	30 Hour	
57	Analysis In Phytochemistry	3000	30 Hour	
58	Android Development	2000	30 Hour	Computer Science
59	Advanced Python	2000	30 Hour	
60	Cyber Security / Big data Analysis	2000	30 Hour	
61	Graphic design	2000	30 Hour	
62	Sustainable Agriculture	2000	45 Hour	Food Technology
63	Advance MS Excel	100	30 Hour	Value Added Course Committee (Quantum Learning)
64	AI And ML Level-1	100	30 Hour	Value Added Course Committee (Quantum Learning)

65	Business Analytics	100	30 Hour	Value Added Course Committee (Quantum Learning)
66	Cyber Security Level-1	100	30 Hour	Value Added Course Committee (Quantum Learning)
67	Data Analytics	100	30 Hour	Value Added Course Committee (Quantum Learning)
68	Data Base	100	30 Hour	Value Added Course Committee (Quantum Learning)
69	Data Science Level-1	100	30 Hour	Value Added Course Committee (Quantum Learning)
70	Digital Marketing	100	30 Hour	Value Added Course Committee (Quantum Learning)
71	Microsoft Power Bi	100	30 Hour	Value Added Course Committee (Quantum Learning)
72	Ms Excel	100	30 Hour	Value Added Course Committee (Quantum Learning)
73	Python	100	30 Hour	Value Added Course Committee (Quantum Learning)
74	Social Media Marketing	100	30 Hour	Value Added Course Committee (Quantum Learning)
75	Soft Skill	100	30 Hour	Value Added Course Committee (Quantum Learning)
76	Tally Level 1	100	30 Hour	Value Added Course Committee (Quantum Learning)
77	Tally Level 2	100	30 Hour	Value Added Course Committee (Quantum Learning)
78	Tally Level 3	100	30 Hour	Value Added Course Committee (Quantum Learning)

Prof. Pradeep Kamthekar suggested to upgrade the list of certificate courses by deleting the courses having zero enrollment and adding new need-based courses.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 4: Presentation and Approval of revised charges for administrative facilities to the students.

Description: Mr. C.D. Bhosale presented the table of charges for administrative facilities to the students. He also mentioned that for TC, Transcript certificate institute is charging fees as per University of Mumbai guidelines but now the students are demanding other documents which are now important for student's placement and progression. He read the table showing revision of charges for administrative facilities to the students.

Admin charges for students support services from the academic year 2023-24

Particulars	Existing Charges	Proposed Charges
	In Rs.	In Rs.
TC Fee	100	No Change
Transcript Fee	1000	No Change
Fine Fee General Supervision	100	No Change
Verification Fee	500	800
Duplicate Marksheet	50	200
Fine for possessing e-device during exam	0	200
Late fee charges for collecting original document after two years.	0	50 per year
No Objection Certificate Fee/Character Certificate	20	100
First Attempt Certificate Fee	0	100
Duplicate Fee Receipt Fee	0	100
Education Loan Certificate Fee	0	100
Recommendation Letter Fee	0	100
Result Conversion Fee	0	100

Vote: All in favor. Resolved

Motion carried.

Admin charges for students support services was approved.

Motion 5: Presentation and approval Budget for UGC -Special grant for autonomous colleges for the year 2023-24.

Description. C.D. Bhosale informed to the committee that college has not received amount of Special Grant for Autonomous colleges for the year 2021-22. He further informed that college has spent money for the year 2022-23 under the different heads as per the budget approved by Finance Committee. He presented Receipt & Payment Statement of 2022-23 and budget copy for the year 2023-24 of special grant for autonomous Colleges for approval purpose.

Budget Year 2023-24

U.G.C. Grant for Autonomous Colleges

Receipt				Payment			
Particulars	Budget 2022-23	Actual Receipt March 2023	Budget 2023-24	Particulars	Budget 2022-23	Actual Exp. March 2023	Budget 2023-24
Grants From UGC – UG	15,00,000	0.00	15,00,000	Workshop & Seminars conference and meetings	3,00,000	3,10,261	3,00,000
Special Grant for N.C.C.	1,00,000	0.00	1,00,000	Examination Reforms	----	-----	----
				Furniture for Office, Classrooms, Library & Laboratories	1,00,000	1,21,800	1,00,000
				Extension Activities	----	-----	----
				Office Equipment Teaching Aids & Laboratory Equipment	10,00,000	10,01,008	10,00,000
				Guest Visiting Faculty	----	-----	----
				Capacity Building for Teachers	----	-----	----
				Books & Journals	1,00,000	1,01,096	1,00,000
				NCC	1,00,000	1,10,005	1,00,000
Total	16,00,000	16,00,000	16,00,000	Total	16,00,000	16,44,170	16,00,000

Vote: All in favor.

Resolved: **Motion carried.**

Motion 6: Presentation and approval of revised fee structure for UG program structure as per NEP 2020 guidelines.

Description: Mr. C.D. Bhosale informed to the committee that Institute has prepared the Four Years UG Program structure of the all the existing programs as per NEP 2020 guidelines to be

implemented from June 2023 and informed about increase in number of courses to be introduced under different electives. He requested committee for permission to increase the Tuition fees by 10% for senior non-grant divisions of Traditional Programs. For self-finance programs to increase tuition fees by 10% of BBI and B.Voc. in Food Tech. , 15% of B.Sc. [Bio.Tech, B.Sc. CS], 20% of BMS, BAF, B.Sc, IT. For P.G. Programs 10% of M.Com., M.A. [Geography, English, Economics], M.Sc.[Bio Analytical Science, Mathematics, Physics, Computer Science, Information Tech. ,Data Science , 20% of M.A [Psychology], M.Sc.[Micro Biology and Chemistry] and Examination Fees by 5%. Prof Dr. Kamthekar asked to present the Income and expenditure account for the financial year 2022-23 and permitted to increase the fees to compensate the deficiency if any. As the Audited Statement of Income and expenditure account for the financial year 2022-23 was not ready Mr. Sakharam Krishna Pote, Office superintendent informed that office will send the unaudited statement of Income and expenditure account for the year ending March 2023 to Prof Dr. Pradeep Kamthekar for information purpose.

Vote: All in favor. Resolved

Motion carried.

Motion 7: Presentation and approval of Audited Financial Statement for the year 2021-22

Description: Mr.Sakharam Pote Office Superintendent of the college presented the copy of Audited Financial Statement for the year 2021-22

Vote: All in favor. Resolved

Motion carried.

Motion 8: Presentation and approval of Budget copy for the year 2023-24

Description: Mr. Sakharam Pote Office Superintendent of the college presented the Budget copy for the year 2023-24 submitted to Rayat Shikshan Sanstha, Satara for approval purpose.

Vote: All in favor. Resolved

Motion carried.

Motion 9: Any other subject with the permission of Chairperson.

Discussion: No other business was proposed.

The meeting was concluded with a vote of thanks given by Mr. C.D. Bhosale.

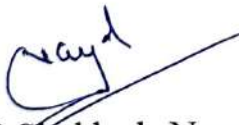

Prof. Shubhada Nayak
I/C PRINCIPAL
KARMAVEER BHURAO PATIL COLLEGE
VASHI, NAVI MUMBAI - 400 703. 3

Rayat Shikshan Sanstha's
Karmaveer Bhaurao Patil College, Vashi
(Autonomous College)
Finance Committee

ACTION TAKEN REPORT

Action Taken Report of Second Finance Committee meeting for the academic year 2022-23 held on 12th April 2023 at 09.30 a.m.

1. Approval of Fee Structure for Value Added certificate Courses:
Prof Dr. Kamthekar suggested to upgrade the list of certificate courses by deleting the courses having zero enrollment and adding new need-based courses. Necessary instructions are given to Value added certificate course committee.
2. Presentation and approval of revised fee structure for UG program structure as per NEP 2020 guidelines.:
Prof .Pradeep Kamthekar asked to present the Income and Expenditure account for the financial year 2022-23 and approved to increase the fees to compensate the deficiency if any. As the Audited Statement of Income and Expenditure account for the financial year 2022-23 was not ready, accounts section of the college informed to prepare the consolidated Income and Expenditure account for the year ending March 2023 to send it to Prof Dr. Pradeep Kamthekar.


Prof. Shubhada Nayak
I/C PRINCIPAL
KARMAVEER BHAURAO PATIL COLLEGE
VASHI, NAVI MUMBAI - 400 703. 7